



**Alaska Remote Seller Sales Tax Commission**  
**Board of Directors Meeting**  
**August 18, 2023 10:00 am – 10:30 am**  
*Virtual via Zoom*

Board of Director Attendees:

- Libby Bakalar
- Scott Bloom
- Janette Bower
- Brandi Harbaugh
- Ruth Kostik
- Joan Miller
- Absent – Melissa Haley


1. Call to order – 10:05 am
2. Approval of the Agenda
  - a. Motion to approve by Scott Bloom; seconded by Joan Miller
3. Public participation on Non-Agenda Items
  - a. No public participation
4. Official Business
  - a. Board of Directors seat update – Bethel
    - i. Clinton presented an update on the City of Bethel's seat on the Board. Libby Bakalar was appointed to fill Bethel's seat until the December 2023 election.
  - b. FY23 Refund to member jurisdictions
    - i. Joan Miller presented a recommendation from the Finance Committee on how to address the anticipated FY23 excess in fund balance. The Finance Committee recommended that member jurisdictions be issued a payout of \$340,000 to bring the FY23 fund balance in line with the ARSSTC Fund Balance Policy.
    - ii. Staff added that the payout would be calculated based on each member jurisdiction's share of total FY23 ARSSTC revenues and would be paid out 8/25/23.
    - iii. Motion by Scott Bloom to approve payout as recommended by Finance Committee. Seconded by Janette Bower.
5. Comments
  - a. No comments
6. Adjournment
  - a. Adjourned – 10:20 am



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Respectfully submitted, Clinton Singletary, AMSTP Sales Tax Director

<b>Approved:</b> 	<b>Oct 25, 2023</b>
<b>By:</b> <b>Ruth Kostik, ARSSTC Board Secretary</b>	<b>Date</b>






# Minutes 8.18.23 Board Meeting\_final

Final Audit Report

2023-10-25

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