



How to File Sales Tax Returns

Single Business Filer

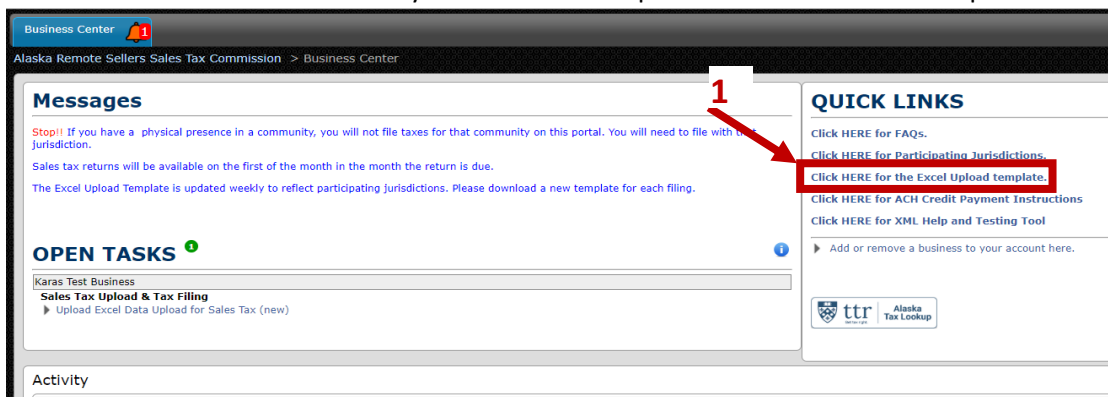
Program Administrators Contact: 907-790-5300, AMSTP@akml.org
 Alaska Remote Sellers Sales Tax Commission Filing Portal <https://arsstc.munirevs.com/>

These instructions are for a single business. For bulk filing, please contact a Program Administrator to schedule training.

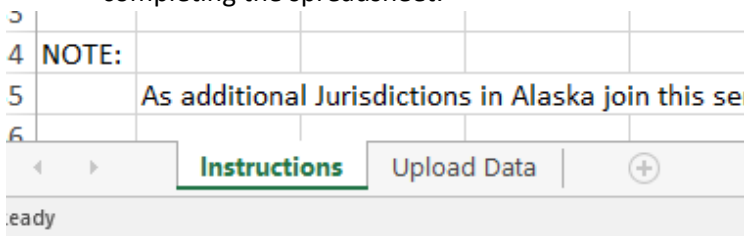
The system will generate a sales tax form on the first day of the month that the filing is due. For example: system generates tax return on April 1; this is for the March sales tax and is due April 30

Prepare your Sales Tax Filing Document

- 1) Login and you will land at your Business Center Home Page. Before starting the filing, download the Excel Upload Template. This is the mandatory tax form for all filings. The template is updated as new jurisdictions join the Commission and the system will not accept older versions of the template.



- 2) There are two tabs within the spreadsheet. The first tab is Instructions. Please read all the instructions before completing the spreadsheet.



- 3) The second tab is Upload Data. **Do not change the name of this tab.** Fill out the Excel Upload Template with filing information for the participating jurisdictions for which you are submitting sales tax. There are two sets of information to enter:

- a. Gross revenue for each jurisdiction. You must enter 0 for any jurisdiction you do not have sales.
 - i. For any **sales into a town within a borough, you must list the gross amount in both jurisdictions.** The borough amount must be equal to or greater than the sum total of the towns within the borough.

1. Kenai Peninsula Borough: Homer, Kenai City, Seldovia, Seward, Soldotna

Jurisdiction Code	Jurisdiction Name	Gross Amount	Deduction		
			1	2	3
			Construction	Government	Long Term Rental
9001	Adak		Not Allowed		not Allowed
9008	Bethel		Not Allowed		
9026	Cordova				Not Allowed
9015	Craig		Not Allowed		Not Allowed
9017	Dillingham		Not Allowed		Not Allowed
9110	Gustavus		Not Allowed		Not Allowed
9027	Haines Borough		Not Allowed		Not Allowed
9014	Haines City		Not Allowed		Not Allowed
9031	Houston				
9033	Juneau				Not Allowed
9036	Kenai Peninsula Borough		Not Allowed		Not Allowed
9028	Homer		Not Allowed		Not Allowed
9035	Kenai		Not Allowed		Not Allowed
9084	Seldovia		Not Allowed		Not Allowed
9085	Seward		Not Allowed		Not Allowed
9091	Soldotna		Not Allowed		Not Allowed

2. Ketchikan Gateway Borough: Ketchikan City, Saxman

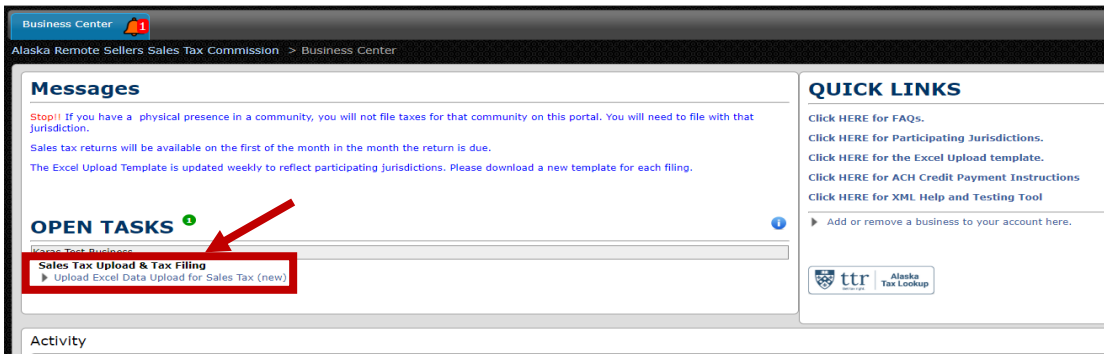
- b. Relevant exemptions are grouped into 12 bucket categories. Exemptions are entered as a positive number. Exemption categories are defined at the end of these instructions. The spreadsheet will indicate the accepted exemptions for each jurisdiction.
- c. Do not include formulas in the Upload Data sheet. The system will not accept the form.

4) Save your Excel Upload Template with a relevant name.

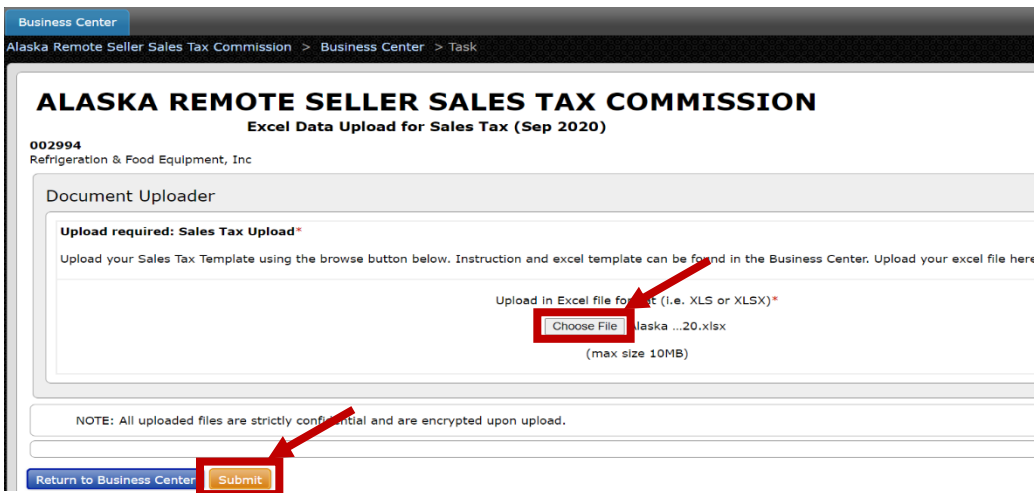
5) The system generates a sales tax prompt on the first of the month. You will see it under the OPEN TASKS section of the Business Center. The task is called Sales Tax Upload & Tax Filing. You cannot file a sales tax return without the task. If you do not see one and you think you should be filing, please contact Program Administrators.

Upload, Verify and Submit the Sales Tax Filing

1) Return to the Business Center and click on the task to begin the tax filing.



2) You are now at the document upload page. Click the Choose File button and navigate to your completed Excel Upload Template. Once you have uploaded the file, click the orange Submit button at the bottom of the page.



3) The system will calculate all relevant sales tax, early filing compensation (if applicable), late fees and penalties.

You will see a column for each jurisdiction with any accepted exemptions listed. Double check that all values look correct.

4) If you see an error, either adjust values in the yellow boxes or upload a new file. You can upload a new file by clicking the blue **Cancel and Reupload** button at the bottom of the screen.

5) In the upper left corner of the form is an orange **Summary View** button. Click on the button to change the view of the data. In the Summary View, a user can export the table to an Excel format.

6) When in Summary View, click the orange **Form View** to go back to the form where you can see what exemption categories were used.

7) When you confirm everything is in order, fill in your name and title, then click the orange **Submit** button at the bottom of the screen.

Business Center

Alaska Remote Seller Sales Tax Commission > Business Center > Task

✔ Document Received.

✔ Your Next Task is: Remote Sales Tax Calculation Form.

ALASKA REMOTE SELLER SALES TAX COMMISSION

Remote Sales Tax Calculation Form

002580
Karas Test Business

Summary View

[All Jurisdictions ▼]		Total	Adak	Bethel	Craig	Dillingham	Cordova
1	Gross Sales	200.00	100.00	0.00	0.00	0.00	0.00
2A	Add: Bad Debts Collected	0.00	0.00	0.00	0.00	0.00	0.00
2B	Total Income (Line 1+2A)	200.00	100.00	0.00	0.00	0.00	0.00
			Government 100.00	Government 0.00	Government 0.00	Government 0.00	Construction/Contractor 0.00
			Non-Prepared Food 0.00	Long Term Rental 0.00	Non-Profit 0.00	Non-Prepared Food 0.00	Government 0.00
			Other 0.00	Non-Prepared Food 0.00	Outside Jurisdiction 0.00	Non-Profit 0.00	Non-Prepared Food 0.00
			Outside Jurisdiction 0.00	Non-Profit 0.00	Resale 0.00	Other 0.00	Non-Profit 0.00
			Resale 0.00	Other 0.00	Senior Citizen 0.00	Outside Jurisdiction 0.00	Other 0.00
				Purchase Threshold 0.00		Purchase Threshold 0.00	Outside Jurisdiction 0.00
				Resale 0.00		Resale 0.00	Purchase Threshold 0.00
				Senior Citizen 0.00			Resale 0.00
TOTAL DEDUCTIONS	Total Deductions	200.00	100.00	0.00	0.00	0.00	0.00
4	Net Taxable Sales & Service	0.00	0.00	0.00	0.00	0.00	0.00
5	Amount of Sales Tax *	0.00	0.00	0.00	0.00	0.00	0.00
6	Add Excess Tax Collected	0.00	0.00	0.00	0.00	0.00	0.00
7	Adjusted Tax *	0.00	0.00	0.00	0.00	0.00	0.00
8	Timely Vendor Fee Discount *	0.00	0.00	0.00	0.00	0.00	0.00
9	TOTAL SALES TAX *	0.00	0.00	0.00	0.00	0.00	0.00
10A	Late Filing Fee	0.00	0.00	0.00	0.00	0.00	0.00
10B	Interest Per Month	0.00	0.00	0.00	0.00	0.00	0.00
10C	Penalty Per Month	0.00	0.00	0.00	0.00	0.00	0.00
10D	Total Penalty & Interest Due	0.00	0.00	0.00	0.00	0.00	0.00
11	TOTAL DUE AND PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
12	Vendor Discount Amount over Cap	0.00	N/A	N/A	N/A	N/A	N/A
13	Total Amount Due after Vendor Discount Cap	0.00					

and correct to the best of my knowledge, furthermore I attest that this business is in compliance with the law of operation within the State of Alaska and

Name (as electronic signature) *

 Title *

Submit

002580
Karas Test Business

FORM VIEW

Summary View

All Jurisdictions		Total	Adak	Bethel	Craig	Dillingham	Cordova	Haines Borough	Haines City	Houston
1	Gross Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2A	Add: Bad Debts Collected	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2B	Total Income (Line 1+2A)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

002580
Karas Test Business

SUMMARY VIEW

Period: 09/01/2020 Due: 10/31/2020 Current Date: 01/21/2021 Late: YES Months Late: 3

Form View

Excel Search: Show 10 entries

Jurisdiction	Jurisdiction ID	Gross Sales	Total Deductions	Net Taxable Sales & Service	Timely Vendor Fee Discount	Total Penalty & Interest Due	TOTAL DUE AND PAYABLE
Adak	9001	0.00	0.00	0.00	0.00	0.00	0.00
Bethel	9008	0.00	0.00	0.00	0.00	0.00	0.00

- 8) You are now in the shopping cart. Review the summary and click the orange **Payment Method** button at the bottom of the screen. Even if you have \$0 to file, you must go through the Payment Method process.

Business Center
Alaska Remote Sellers Sales Tax Commission > Business Center > Shopping Cart

Cart Items

NOTE - If you have a **Zero Amount Due**, you **MUST** click the **Payment Method** button below to proceed to the **Zero Cost Checkout** to properly complete your form.

(a) Remote Seller Tax Remittance (review)	due	\$ 0.00
Karas Test Business	3/31/20	
Total (US Dollars)		\$ 0.00

(a) All of the items in your shoppingcart are eligible for the ACH Credit option. To properly complete your form you **MUST** click the orange **Payment Method** button below and indicate the date you are remitting the ACH Credit funds, outside the MUNDREVS system. Follow the **Orange Action Buttons** until you reach the Receipt Page.

[Back to Business Center](#)

Payment Method

Recalculate Items

The following forms need to be recalculated

You have no pending transactions.

Incomplete Items

All of your pending transactions are in your shoppingcart or are pending.

Pending Items

The following forms are pending payment

All of your pending transactions are in your shoppingcart.

Completed Items

The following forms were recently completed

Sales Tax for Juneau	complete	\$220.00
The Tire Rack Inc.	3/12/20	

- 9) You are now at the Payment Method page. Payment is due by 11:59pm Alaska Standard Time on the last day of the month following the tax period. If the due date falls on the weekend or holiday, the due date is extended until the end of the next business day. Even if the filing was completed by the deadline, if payment is not received by the deadline, the sales tax filing will be reset and the seller will have to go through the submission process again and be assessed late filing penalties.
- 10) Even if you filed a \$0, you must complete this step. This is the screen you will see if you file zeros. You must click the orange **Complete Transaction** button:

Alaska Remote Seller Sales Tax Commission > Business Center > Shopping Cart > Payment Method

Payment Method

Zero Cost Checkout

You are checking out with no amount due.

To continue with this process, click the "Complete Transaction" button below.

[Back to Business Center](#) [Back to Cart](#)

Complete Transaction

Cart Items

The following forms are in your cart

(a) Remote Seller Tax Remittance	due	\$ 0.00
Karas Test Business	01/31/21	
Total		\$0.00

(a) All of the items in your cart are eligible for the ACH Credit option.

If money is owed, select the payment method. **Payment information is not saved in the system.** You will have to enter the information with each filing. You must pay electronically by selecting one of the payment methods:

a. **E-Check/ACH Debit** is the default method. Enter your bank account and routing information.

Payment Method

Please select your payment method: *

E-Check / Bank Account

Credit Card.

ACH Credit.

Pay with Bank Account

Name on Account *

Account Type *

Checking.

Savings.

Routing Number *

Account Number *

Phone Number *

Note: You have chosen to pay by E-Check.

By clicking the Pay Now button, you, Kara Johnson , authorize Alaska Remote Seller Sales Tax Commission to debit your account on **03/24/2020** in the amount of **\$76.00** US Dollars. You acknowledge that you are authorized to provide the routing number and account number to be used for this transaction. Please verify that your account information is accurate as this could cause a returned payment which could result in the loss of the timely vendor discount, late penalties, and returned payment fees.

Alaska Remote Seller Sales Tax Commission does not charge a fee for E-Check transactions.

Payment by E-Check or ACH Credit is required for any transaction over \$5,000.

Please print this page for your records prior to proceeding.

[Back to Business Center](#) [Back to Cart](#) [Pay Now](#)

Cart Items

The following forms are in your cart

(a) Remote Seller Tax Remittance	due 03/10/20	\$ 76.00
MW Test Excel		
Total		\$ 76.00

(a) All of the items in your cart are eligible for the ACH Credit option.

Please review before submitting payment information

b. **Credit Card.** Please note there will be a 3% convenience fee assessed and there is a maximum payment limit of \$5,000.00 for credit card transactions.

Payment Method

Please select your payment method: *

E-Check / Bank Account.

Credit Card.

ACH Credit.

Pay with Credit Card

Name on Card *

Card Number *

Expiration Date * **CVC ***

1 2020

Billing Address *

City * **State *** **Zip ***

Phone Number

Note: You have chosen to pay by credit.

By clicking the Pay Now button, you, Kara Johnson , authorize Alaska Remote Seller Sales Tax Commission to charge your account on **03/24/2020** in the amount of **\$ 78.28**.

Alaska Remote Seller Sales Tax Commission charges a convenience fee of 3% for all credit card transactions and limits the maximum credit card payment to **\$5,000.00**.

Refund Policy: (as required by MC & Visa) It is our standard policy not to issue refunds. For any payment inquiries and or discrepancies, please email us at support@munirevs.com for fastest service.

Please print this page for your records prior to proceeding.

[Back to Business Center](#) [Back to Cart](#) [Pay Now](#)

Cart Items

The following forms are in your cart

(a) Remote Seller Tax Remittance	due 03/10/20	\$ 76.00
MW Test Excel		
CC Convenience Fee		\$ 2.28
Total		\$ 78.28

(a) All of the items in your cart are eligible for the ACH Credit option.

Please review before submitting payment information

- c. **ACH Credit** by paying offline and following the instructions to send the funds to the Commission. Instructions are located on the Business Center/Quick Links. Enter the date that you will be sending the payment. You do not need additional documentation or registration to pay with this method.

Payment Method

Please select your payment method: *

E-Check / Bank Account.

Credit Card.

ACH Credit.

Pay by ACH

Payment Transmission Date

Amount to be wired (via ACH Credit):
\$76.00 US Dollars.

Note: You are paying by ACH Credit.

By clicking the Pay Now button, you are agreeing to remit the above funds by the item's due date using the **ACH Credit Remittance Instructions**.

Remit your ACH Credit Funds, in a single payment for the total due, to the account provided in the ACH Credit Remittance Instructions.

Failure to complete this form and remit the funds by the due date may result in increased cost assessed by the jurisdictions (i.e. late charges or loss of timely vendor discount).

Alaska Remote Seller Sales Tax Commission does not charge a fee for ACH Credit transactions.

Please print this page for your records prior to proceeding.

Cart Items

The following forms are in your cart

(a) Remote Seller Tax Remittance	due 03/10/20	\$ 76.00
MW Test Excel		
Total		\$76.00

(a) All of the items in your cart are eligible for the ACH Credit option.

Please review before submitting payment information

[Back to Business Center](#)

[Back to Cart](#)

Pay Now

11) This is the receipt page. You have not fully filed until you get to this page. You can print this page for your records.

Alaska Remote Seller Sales Tax Commission > Business Center > Shopping Cart > Receipt

Transaction was completed.

Alaska Remote Seller Sales Tax Commission

Kara Johnson
Account#: 002580
Karas Test Business
2806 John Street
Juneau, AK 99801

TAX-SALES	Description	Amount
TAX-SALES	Karas Test Business :: Sales Tax for Adak	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Bethel	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Craig	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Dillingham	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Cordova	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Haines Borough	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Haines City	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Houston	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Juneau	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Kenai Peninsula Borough	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Homer	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Kenai	\$ 0.00
TAX-SALES	Karas Test Business :: Sales Tax for Seldovia	\$ 0.00

How to File a Pending Sales Tax Returns

A filing is considered “pending” if the Excel Template file has been uploaded and/or submitted, but not finalized and completely checked out through the shopping cart. If a filing is not completely submitted before the end of the month, the user must re-submit the form and be assessed late filing fees, penalties and interest.

If payment is not received by the end of the month, the Program Administrators will reset the filing transaction to a pending status (C below).

Pending filings are indicated in C and D below.

A. Upload Excel Data Upload for Sales Tax (new)

Current filing, not past due, nothing uploaded.

B. Upload Excel Data Upload for Sales Tax (new)

Past due filing (notice red symbol and the end), nothing uploaded.

C. Submit Remote Sales Tax Calculation Form (new)

The Excel file has been uploaded, but the tax form that shows the calculated tax due has not been confirmed with a signature nor submitted to the system. OR the transaction was reset by an administrator.

D. Complete Remote Sales Tax Calculation Form (pending)

The Excel file has been uploaded and the tax form has been submitted, but the user has not completed the check out process through the shopping cart.

🕒 past due tasks.

Karas Test Business

- Sales Tax Upload & Tax Filing (December 2020)**
- A ▶ Upload Excel Data Upload for Sales Tax (new)
- Sales Tax Upload & Tax Filing (November 2020)**
- B ▶ Upload Excel Data Upload for Sales Tax (new) 🕒
- Sales Tax Upload & Tax Filing (October 2020)**
- C ▶ Submit Remote Sales Tax Calculation Form (new) 🕒
- Sales Tax Upload & Tax Filing (September 2020)**
- D ▶ Complete Remote Sales Tax Calculation Form (pending) 🕒

When a user has a pending filing, they are at step 3 in the filing instructions above.

- 1) click the “Submit Remote Sales Tax Calculation Form” or the “Complete Remote Sales Tax Calculation Form” link under Open Tasks.
- 2) Review the form and click the orange Submit button at the bottom (the system takes a few minutes to complete this step).
- 3) If the filing has gone past the end of the month, you will see the late fees assessed.
- 4) On the next screen, select the green Payment Method button, even if you have a \$0 balance.
- 5) On the next screen, select your payment method and click the orange Pay Now button.

Overview of Business Center

1. Messages

Returns are due monthly unless you have been notified otherwise.

Stop!! If you have a physical presence in a community, you will not file taxes for that community on this portal. You will need to file with that jurisdiction.

Sales tax returns will be available on the first of the month in the month the return is due.

The Excel Upload Template is updated weekly to reflect participating jurisdictions. Please download a new template for each filing.

2. QUICK LINKS

- Click [HERE](#) for FAQs.
- [How to File Sales Tax Returns](#)
- Click [HERE](#) for Participating Jurisdictions.
- Click [HERE](#) for the Excel Upload template.
- Click [HERE](#) for ACH Credit Payment Instructions
- Click [HERE](#) for XML Help and Testing Tool

▶ Add or remove a business to your account here.

3. OPEN TASKS past due tasks.

Kyra Test

Account Balance

- ▶ Pay Account Balance (new)

Sales Tax Upload & Tax Filing (Oct 2020)

- ▶ Upload Excel Data Upload for Sales Tax (Oct 2020) (new)

Sales Tax Upload & Tax Filing (Sep 2020)

- ▶ Complete Remote Sales Tax Calculation Form (Sep 2020) (pending)

Karas Test Business

Sales Tax Upload & Tax Filing

- ▶ Submit Remote Sales Tax Calculation Form (new)

Sales Tax Upload & Tax Filing (Oct 2020)

- ▶ Upload Excel Data Upload for Sales Tax (Oct 2020) (new)

4. Activity

Jurisdiction	Business	Task Id	Task Name	Submission Status	Date Submitted	Amount Paid	Due Date	Payment Id	Tracking Number	Postmark Date	Delivered Date	Form	PDF-ALL	PDF-JURIS
Kyra Test	Kyra Test	17486	Remote Sales Tax Calculation Form (Sep 2020)	Pending			10/31/20							
Kyra Test	Kyra Test	2856	New Remote Seller System Registration Form	Complete			04/09/20							
Kyra Test	Kyra Test	946	Remote Seller System Registration Form	Complete			03/21/20							
Karas Test Business	Karas Test Business	472	Remote Seller System Registration Form	Complete			03/10/20							
Karas Test Business	Karas Test Business	325	Registration Form	Complete			03/12/20							
Karas Test Business	Karas Test Business	330	Business Request for Current Tax Form	Complete			03/12/20							

5. Your Remittance Account(s)

Business Name	DBA	Acct#	Code
Karas Test Business	Karas Test Business	002580	3LVENP
Kyra Test	Kyra Test	002666	7U4NTJ

▶ Add an additional business to your account

1. Messages

These are static messages that indicate basic rules:

- Monthly filing schedule unless otherwise notified
- Physical presence businesses must file directly with the relevant jurisdiction and not through ARSSTC
- Tax returns are available starting the first of the month following the collection period
- Download a new Excel Upload Template before each filing

2. Quick Links

These include:

- System FAQs; the Commission's debit block ID number is listed here
- How to File Sales Tax Returns instructions
- A list of participating jurisdictions
- The Excel Upload template – the system will only accept the most recent version; sellers should download a fresh copy to use for each filing
- Instructions for ACH Credit payment; this is initiated off-line and requires the seller to send funds to the ARSSTC bank account
- XML Tool for bulk filers
- Add or Remove a Business. Click this to add a new business or remove a business from your view and you will go to step 5 of the registration process.

3. Open Tasks

This area shows the assigned tasks for a business. Click on a task to complete the action.

A. Name of Business

If a user is associated with multiple businesses, each business will be listed individually with the associated tasks below it. In this example, the two businesses are Kyra Test and Karas Test Business.

B. Tasks

Tasks include registration information, sales tax filings and using account balances. New tasks that have not been started are blue, pending tasks are green, and past due tasks have a red icon next to them. To use an account credit on a sales tax filing, you must open the credit task and add it, along with the sales tax filing, to the Shopping Cart.

4. Activity

Activity i

Newer 1 2 3 A der B C D E F G ts H 0 c I 2														
Jurisdiction	Business	Task Id	Task Name	Submission Status	Date Submitted	Amount Paid	Due Date	Payment Id	Tracking Number	Postmark Date	Delivered Date	Form	PDF-ALL	PDF-JURIS
	Kyra Test	31412	Remote Sales Tax Calculation Form	Pending			01/31/21							
	Karas Test Business	31328	Remote Sales Tax Calculation Form	Pending			10/31/20							
	Kyra Test	31110	Remote Seller System Registration Form	Complete			01/31/21							
	Karas Test Business	29022	Remote Sales Tax Calculation Form (Dec 2020)	Complete	2021-01-19		01/31/21							
	Karas Test Business	24908	Remote Sales Tax Calculation Form (Nov 2020)	Complete	2021-01-19		12/31/20							
Toksook Bay	Karas Test Business	21780	Remote Sales Tax Calculation Form (Oct 2020)	Complete	2020-11-18	0	11/30/20	Check #						
Homer	Karas Test Business	21780	Remote Sales Tax Calculation Form (Oct 2020)	Complete	2020-11-18	0	11/30/20	Check #						
Unalaska	Karas Test Business	21780	Remote Sales Tax Calculation Form (Oct 2020)	Complete	2020-11-18	0	11/30/20	Check #						
Houston	Karas Test Business	21780	Remote Sales Tax Calculation Form (Oct 2020)	Complete	2020-11-18	0	11/30/20	Check #						

The activity shows the tasks that are completed or pending. Information includes:

- A. Business name
- B. Task name. There will be a task for each step of registration and each jurisdiction filing
- C. Submission status
- D. Date the task was submitted
- E. Amount paid (this will be by jurisdiction)
- F. Due date of task (this will be the last day of the month following end of filing period)
- G. Form. Clicking on the Form link will take you to the form that you approved and submitted (first image below). The form cannot be changed once it has been submitted.
 - a. In the upper left corner of the form is an orange **Summary View** button. Click on the button to change the view of the data (second image below). In this view, a user can export the table to an Excel format.
 - b. Click the orange **Form View** to go back to the form where you can see what exemption categories were used.
- H. PDF-ALL This will open a new browser tab and you will see the sales tax form for each jurisdiction filed for that month.
- I. PDF-JURIS This will open a new browser tab and you see only the sales tax form for the jurisdiction you selected.

Ga 002580 Karas Test Business **FORM VIEW**

Summary View

All Jurisdictions		Total	Adak	Bethel	Craig	Dillingham	Cordova	Haines Borough	Haines City	Houston
1	Gross Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2A	Add: Bad Debts Collected	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2B	Total Income (Line 1+2A)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Gb 002580 Karas Test Business **SUMMARY VIEW** Period: 09/01/2020 Due: 10/31/2020 Current Date: 01/21/2021 Late: YES Months Late: 3

Form View

Excel Search: Show 10 entries

Jurisdiction	Jurisdiction ID	Gross Sales	Total Deductions	Net Taxable Sales & Service	Timely Vendor Fee Discount	Total Penalty & Interest Due	TOTAL DUE AND PAYABLE
Adak	9001	0.00	0.00	0.00	0.00	0.00	0.00
Bethel	9008	0.00	0.00	0.00	0.00	0.00	0.00

5. Your Remittance Account(s)

Your Remittance Account(s)

Business Name	DBA	Acct#	Code
Karas Test Business	Karas Test Business	002580	3LVENP
Kyra Test	Kyra Test	002666	7U4NTJ

[Add an additional business to your account](#)

This shows the different accounts a user is associated. Information includes:

- A. Business name
- B. Business DBA name, if applicable
- C. Account number
- D. Activation code
- E. Add an addition business. A user can add multiple businesses to their user account and will need both the account number and activation code. Clicking on the link will take you to the same screen as step 4 of the registration process.

Exemptions

Buyers are required to have an exemption certificate issued by the jurisdiction they are purchasing in. Buyer will present exemption certificate to the Seller to receive the exemption at the time of purchase. The Seller is required to keep proof of the exemption certificate for six years, and to request the Buyer to provide a new one if it expires.

At this time, we do not have an exemption certificate database for Sellers to reference.

Exemption Categories

- 1) Construction – This is site-specific for an individual structure location. This includes items of tangible personal property that are used to construct or renovate a building, a structure, or an improvement on land and that typically loses its separate identity as personal property once incorporated into the real property. This also includes building materials, building systems equipment, landscaping materials and supplies. Additionally exempted are labor and services provided in connection with the construction, alteration, repair, demolition, reconstruction, or other improvements to real property.
Examples: Nails are exempt, hammer is not
 Labor is exempt, food for labor is not
 Hot water heater/septic tank/fuel tank are exempt
- 2) Government – This means the federal government and any agency or instrumentality thereof; any State and any agency or instrumentality thereof; any local government within a State, and any unit, agency, or instrumentality of such local government; any tribal government; and other governmental instrumentality.
A buyer may have an exemption certificate though many jurisdictions waive the certificate if the Buyer uses a government credit card.
- 3) Long Term Rental – This is rental of equipment longer than 30 days.
- 4) Non-Prepared Food – This refers to raw food products that require preparation for consumption. This includes raw eggs, fish, meat, poultry, marine and estuarine fauna or flora, and foods containing these raw products. These items require cooking by the consumer as recommended by the Food and Drug Administration in Chapter 3, Part 401.11 of its Food Code.
- 5) Non-Profit – This refers to a business that has been granted tax-exempt status by the Internal Revenue Service. Non-profits should present their IRS declaration letter to local jurisdiction to receive a tax-exempt certificate.
- 6) Other – Use this category for other types of authorized exemptions such as medical service and products, transportation, freight, child care, etc.
- 7) Outside Jurisdiction – This refers to sales to residents of non-taxing jurisdictions.
- 8) Purchase Threshold – This refers to singular sales in a taxing jurisdiction that has a sales tax cap. Sales tax caps vary by jurisdiction. Check with the jurisdiction directly or use the TTR map lookup tool or the API software tool to determine tax cap.
- 9) Resale – This refers to the sale of goods by a manufacturer, wholesaler or distributor to a retail vendor; sales to a wholesale or retail dealer who deals in the property sold, for the purpose of resale by the dealer. Sales of personal property as raw material to a person engaged in manufacturing components for sale, where the property sold is consumed in the manufacturing process of, or becomes an ingredient or component part of, a

product manufactured for sale by the manufacturer. Sale of personal property as construction material to a licensed building contractor where the property sold becomes part of the permanent structure.

- 10) Senior Citizen – this refers to individuals defined by a taxing jurisdiction as qualifying for an age-based exemption from sales tax.
- 11) Tax Free Day – This is a duration in time in which persons who purchase goods or services are exempt from the sales tax of the taxing jurisdiction.
- 12) Tax in Gross – This is when the tax is included in the gross and needs to be deducted out.