To: ARSSTC Board

From: Clinton Singletary, Statewide Municipal Sales Tax Director

Date: December 7, 2022

Re: ARSSTC Board of Directors meetings

At the 2021 ARSSTC Annual Meeting, the ARSSTC Board of Directors requested that 2022 Board meetings be scheduled in advance for the full year.

Meetings were scheduled for every other month, to fall on the 3rd Wednesday of the month from 10am-noon.

Staff is happy to keep that same schedule for 2023, unless the Board desires a change. The first Board meeting of the new year would fall on January 18, 2023.