



# NEWS NOTES

2021 Quarter 2

Sales Tax Jurisdiction	Effective Date
City of Aleknagik	5/1/2021
City of North Pole	4/1/2021
City of Saxman	10/1/2020
City of Ketchikan	8/20/2020
City of Houston	8/13/2020
City of Bethel	8/1/2020
City of Thorne Bay	7/21/2020
Ketchikan Gateway Borough	7/20/2020
City of Toksook Bay	6/28/2020
City of Togiak	6/24/2020
City of Saint Paul	6/11/2020
City of Mountain Village	6/9/2020
City of Tenakee Springs	5/28/2020
City of Craig	5/21/2020
City & Borough Yakutat	5/11/2020
City of Dillingham	5/8/2020
City & Borough Sitka	4/29/2020
City of Unalaska	4/28/2020
City of Kodiak	4/18/2020
City of Gustavus	4/13/2020
Petersburg Borough	4/6/2020
City of Cordova	4/1/2020
City of Palmer	3/24/2020
City of Adak	3/17/2020
Haines Borough	3/10/2020
City of Nome	3/9/2020
City & Borough Wrangell	3/1/2020
City of Seward	2/24/2020
City of Soldotna	2/24/2020
City of Seldovia	2/24/2020
City of Homer	2/24/2020
City of Kenai	2/24/2020
Kenai Peninsula Borough	2/24/2020
City of Wasilla	2/24/2020
City & Borough Juneau	2/3/2020

## MEET YOUR SALES TAX ADMINISTRATORS



Clinton Singletary is the Sales Tax Program Director and has 10+ years of municipal sales tax administration. He was formerly with the City Borough of Juneau as their Tax Revenue Officer. He spends his free time on mini-adventures and camping with his wife and three-year old son.



Kara Johnson is the Statewide Municipal Sales Tax Administrator with five-plus years of municipal sales tax administration. She previously managed sales tax and licensing for the City of Cordova. Outside of work, she can be found hiking mountain trails or cross-country skiing with her dog.

## Preferred Internet Browsers for ARSSTC filing

The preferred browsers for filing sales tax with the Alaska Remote Sellers Sales Tax Commission (ARSSTC) MUNIRevs system are Google Chrome, Mozilla Firefox, Microsoft Edge, and Apple Safari.



**Internet Explorer (IE) is no longer supported by our platform.** Sellers using IE will see \$0

assessed, regardless of what was entered into the filing template. If you believe tax is due and the system is displaying \$0 due, please use a different browser to view the filing. If you continue to have issues, please contact a sales tax administrator.

## Alcoholic Beverage Tax Lines



Six member jurisdictions have separate sales tax specifically for alcoholic beverages. The tax is either in addition to the regular sales tax or in lieu of the regular sales tax. These sales are tracked separately and entered on the appropriate jurisdiction alcoholic beverage line of the tax filing template.

Alcoholic Beverage Jurisdiction	Effective Date
City of Dillingham	5/1/2021
City of Bethel	5/1/2021
City of North Pole	4/1/2021
City Borough Juneau	2/1/2021
City of Craig	2/1/2021
Municipality of Anchorage	2/1/2021

## Seasonal Sales Tax Communities

There are three ARSSTC member jurisdictions that have seasonal sales tax. Alaska Municipal Sales Tax Program staff sends notices 30 days in advance of the rate change. Please ensure you have the correct rates as we enter spring. We are working on a solution for quarterly filers who have sales into Nome so they can file the sales tax appropriately.

Seldovia	4.5%	April – September	2%	October – March
Sitka	6%	April – September	5%	October – March
Nome	7%	May – August	5%	September – April



## Uniform Code Updates

In February 2021, the ARSSTC Board approved updates to the Alaska Remote Sellers Sales Tax Uniform Code. A list of the revisions is posted on the Commission's [Uniform Code](#) webpage.

## Tax Filing Upload Tips

### Tips to facilitate your ARSSTC tax filing:

- **Download the tax filing template before each filing**, located in the Business Center/Quick Links section. The template is updated as new jurisdictions enact the remote sales tax rules. The system will not accept prior templates.
- **Save the file as a unique name** with your business name and filing period.
- **Do not rename the "upload Data" tab.**
- **Do not enter negative numbers** in the template. To accommodate a refund, first try to net out the refund from the current month's filing. If the refund amount is larger than sales for the current month, contact a sales tax administrator to complete an amended return.
- **Do not enter formulas** in the template. The system cannot read the formula total.
- **Report sales for every jurisdiction.** Enter a "0" if you did not have sales into a jurisdiction during the filing period. This includes all alcoholic beverage jurisdiction lines.
- **Sales into a taxing city that is located within a taxing borough must be listed on both jurisdiction lines in the template.** On the template, nested cities are indicated by indented names under the parent borough. The borough line must be equal or larger than the total of the nested cities. This will create an artificial duplication of sales reported, but the system will correctly calculate the sales tax due.

### QUICK LINKS

[Click HERE for FAQs.](#)

[How to File Sales Tax Returns](#)

[Click HERE for Participating Jurisdictions.](#)

[Click HERE for the Excel Upload template.](#)

[Click HERE for ACH Credit Payment Instructions](#)

[Click HERE for XML Help and Testing Tool](#)

[▶ Add or remove a business to your account here.](#)

#### Example:

*Homer (4.85% tax) and Soldotna (3% tax) are in the Kenai Peninsula Borough (3% tax)*

Sold: \$100 item to customer in Homer      \$100 item to customer in Soldotna

Collect: \$7.85 tax      \$6.00 tax

Report: \$100 to Homer      \$100 to Soldotna

\$200 to Kenai Peninsula Borough

Pay: \$13.85 to our system

*2021 Quarter 1 and March 2021 filings are due April 30*