



2020 ARSSTC ANNUAL MEETING
November 10, 2020, 2:00pm – 4:30 pm, Virtual

Board Present:

- Jeff Rogers, City and Borough of Juneau
- Troy Tankersley, City of Wasilla
- Scott Bloom, City of Kenai
- Brandi Harbaugh, Kenai Peninsula Borough
- Cynna Gubatayao, Ketchikan Gateway Borough
- Stephanie Queen, City of Soldotna
- (Absent) Mike Tvenge, City of Kodiak

Commission Members Present:

- Bryant Hammond, City of Nome
- Gina Davis, City of Palmer
- Gary Hennigh, City of King Cove
- Justin Harris, City and Borough of Sitka
- Ken Fay, City of Cordova
- Julie Liew, City of Kodiak
- Layton Lockett, City of Adak
- Maureen Graham, City of Wasilla
- Teresa Bowen, City and Borough of Juneau
- Terry Eubank, City of Kenai
- Lauri Lingafelt, Kenai Peninsula Borough
- Sean Kelley, Kenai Peninsula Borough
- Susan Smith, City of Kodiak
- Jessie Badger, Haines Borough
- Melissa Haley, City and Borough of Sitka
- Brenda Nimitz, City of Cordova
- Teri Feibel – Thorne Bay
- Elizabeth Walton - Homer

Other in attendance:

- Nils Andreassen, AML Executive Director
- Kara Johnson, AMSTP Sales Tax Administrator
- Clinton Singletary, AMSTP Sales Tax Director
- Dawn Wesley, AML Shared Services Manager
- Craig Johnson, SSTGB President
- Stephanie Nauers



1. Call to order 2:04 Pm

2. Approval of the Agenda

- a. Troy Tankersly moves, 2nd Scott Bloom, no opposition

3. Updates

- a. Review of MUNIrevs and TTR activities
 - 1. Kara presented the latest updates & changes to MuniRevs and TTR software.
- b. Program Updates
 - i. Acknowledgement of Committee Members
 - 1. Jeff acknowledged and thanked each member of the ARSSTC Finance Committee and the ARSSTC Policy Committee for their contributions.
 - ii. Registration Compliance Discussion
 - 1. Clinton presented an outline of the steps AMSTP staff have taken and plan on taking to increase seller registration compliance.
 - 2. Some doubts / concerns overall about what the final escalation steps should be.
- c. Policy Updates
 - i. Resale Certificate Approval
 - 1. Clinton presented the administrative steps that AMSTP staff would take in reviewing, approving and issuing the Remote Reseller Resale Certificate of Exemption.
 - 2. Moves Scott, 2nd Cynna , no opposition
 - ii. 2020-05 Sourcing Interpretation Approval
 - 1. Clinton presented an updated version of 2020-05 which clarified that the sourcing of services was not being address-only the sourcing of goods was being addressed.
 - 2. Moves Scott, 2nd Layton, no opposition
- d. Code Updates
 - i. Discussion was had around list of needed updates to the Uniform Code, specifically timing and approach to addressing the updates.
 - ii. Consensus was to form a Code Working group of Commission members to finalize the changes.
 - iii. Discussion around frequency of updates to the code, with consensus being no more frequently than Recommend an annual approach seems to be the consensus
- e. Financial Business
 - i. FY 20 Audit and Financials
 - 1. Discussion of not using the tool.
 - 2. Follow up to board about insurance
 - ii. Budget



- 1. Spread sheet to members, budget to actuals, and projections

4. Official Business

- a. Conduct Election of Board Members, Cynna Moves, Scott 2nds, no opposition
 - i. Troy Tankersley
 - ii. Brandi Harbaugh
 - iii. Melissa Haley
 - iv. Open Nominations-No open nominations were received.

- b. Conduct Election of Officers Seats
 - i. President
 - 1. Jeff, Brandi nominates, no opposition
 - ii. Vice President
 - 1. Stephanie, Jeff nominates, no opposition
 - iii. Secretary
 - 1. Melissa, Jeff nominates, no opposition
 - iv. Treasurer
 - 1. Brandi, Troy nominates, no opposition


5. Member Comments

- a. Troy – Thank you to committee and board members. Looking forward to working on updates to the Uniform Code.

6. Adjournment 3:43 pm

Moves Layton, no opposition

Respectfully submitted, Clinton Singletary, AMSTP Sales Tax Director

Approved:	 <small>Digitally signed by Melissa Haley Date: 2021.01.20 11:20:47 -09'00'</small>	
Melissa Haley, ARSSTC Board Secretary	Date	