

# ARSSTC BOARD MEETING

Teleconference  
January 6<sup>th</sup>, 2020

## Board Present:

- Jeff Rogers, City and Borough of Juneau
- Troy Tankersley, City of Wasilla
- Scott Bloom, City of Kenai
- Brandi Harbaugh, Kenai Peninsula Borough
- Cynna Gubatayao, Ketchikan Gateway Borough
- Stephanie Queen, City of Soldotna
- Mike Tvenge, City of Kodiak

## Commission Members

- Jay Sweeney – City and Borough of Sitka
- Phil Zavadil – City of St. Paul
- Jon Erickson – City and Borough of Yakutat
- Jila Stuart – Haines Borough
- Sam Chanar – City of Toksook bay

## Others in attendance:

- Dawn Wesley, Program Manager
- Nils Andreassen, Executive Director
- Matt Mead, Landye Bennett

President Rogers called the January 6, 2020, Alaska Remote Sales Tax Committee Board meeting to order at 1:03 p.m.

**I. Roll Call** – All present.

**II. Approval of Agenda**

Motion to approve made by Mike, seconded by Cynna. Passed with no objection.

**III. Approval of December 23rd, 2019 Minutes**

Motion to approve made by Troy, seconded by Mike. Cynna abstains. Passed with no objection.

**IV. Action of Remote Sales Tax Code**

- a. “Sale” or “retail sale” means any sale transfer of property for consideration for any purpose other than for resale.
- b. “Physical presence” means a seller who establishes any one or more of the following within a local taxing jurisdiction:
- c. Add:
  - i. “Single unit sale” added to .30 E
- d. Strike remote from 230 and 230D
- e. Discussion – Code good for approval, will need to be updated in future years, based on learning as Commission’s work is implemented

Motion to approve as amended made by Stephanie, seconded by Troy. Passed with no objection. Significant milestone and work – thank you from Jeff.

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## V. Action of Supplemental Definitions

- a. Leg language as reference, not adopted
- b. Definitions only apply to Code – encourage to align, not required; language “for the purpose of this chapter, or for the Uniform Code”
- c. Expectation of members – future agenda

Motion to approve as amended made by Cynna, seconded by Scott. Passed with no objection.

## VI. Action on Banking Resolution 2020-01

Motion to approve as amended made by Troy , seconded by Cynna. Passed with no objection.

## VII. Discussion on Materials – Nils

- a. FAQ – Need feedback from board
- b. Local Government Step-by Step  
Attorneys to review local code revisions that might necessary

## VIII. Discussion of Software Progress Reports

- a. MuniRevs- Erin  
Onboarding process for new members, through AML
- b. TTR- Brian and Conan  
Request for GIS data, where available and offered by municipalities.

## IX. Discussion of FY20 Budget

- a. Send tool out, Brandi
- b. Schedule work session on Agreement – send latest out
- c. Schedule finance committee meeting
- d. Notice Commission board meeting on the 21<sup>st</sup>

## X. Discussion of Communications – Nils

- a. Press Release and Op Ed
- b. Radio or other interviews
- c. Audience – National, Alaska; Local governments; Businesses

## XI. Commission member or public comments

- a. Send board packet out ahead of time
- b. Jay-interpretation of definitions

## XII. Adjournment

Meeting adjourned at 3:13pm

Respectfully submitted, Dawn Wesley, Sales Tax Program Manager

Approved

*Cynna Gubatayao*

01/22/2020

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Cynna Gubatayao