Account Profile Set Up

You must establish a user profile first and then add your business profile. If you have more than one business you will have to register them separately under your user profile.

1) Go to https://arsstc.munirevs.com/ and click the New Users Register button

2) You will be prompted to enter your email address.

3) You will receive an email with a verification link. Click the link and you will be taken to the New User set up. Fill out the information and click the orange Save button in the upper right corner. You have now completed the User set up portion and now need to set up the Business Profile.
4) Select the type of business, Individual or Bulk, by clicking the appropriate radio button. 
*Instructions below use an Individual Business as the selected option.*

5) Fill out the information. Note, Business Type is based on the first two numbers of your appropriate NAICS code. Click the orange Continue button to continue.
6) Read the information page and click the orange Submit button.

ALASKA REMOTE SELLERS SALES TAX COMMISSION

Welcome to the Remote Seller Commission Portal

Kara Test Again

Please Read

Welcome to the Remote Seller Commission Portal!
Thank you for creating your user account with the Alaska Remote Sellers Sales Tax Commission Portal.

This workflow will present you with the few steps in order for your business to be registered with the Commission. Once you have completed this registration, you will be able to file returns with any active jurisdiction.

These steps include:
1. Registration Form. The purpose of the form is to provide contact information for your business to the Commission.
2. Participating Jurisdiction List. This task is an information message tells you where to find the Participating Jurisdiction list which is located under Quick Links in the Business Center.

After you complete this registration workflow, you can access the Business Center by clicking the Alaska Remote Sellers Sales Tax Commission logo at the top of the page. Here, you’ll find FAQ’s and other resources under the Quick Links.

Please click the orange button at the bottom of each task to proceed to the next task.

7) Now you will set up your Business Profile. Fill in all information. You must fill in both Legal Name of Company and Doing Business As; they can be the same name. Once completed, click the orange Submit button at the bottom of the page (not shown in image)
8) Your business is now registered. Read the next information page and click the orange Submit button. Your account is now active.

If you need to add additional businesses, you do so from the landing page of the portal once you log in.

9) Click the link “Add or remove a business to your account here”
10) You will be brought back to the page to register a business, see step 4.
11) Follow steps 4-8 for each additional business.